

December 31, 2001



Mr. Dave Broste
2ESS Work Assignment Manager
U.S. Environmental Protection Agency, Region 8
999 18th Street, Suite 300
Denver, CO 80202-2466

SDMS Document ID



1008519

Re: CONTRACT # 68-W-99-050
WA #29 - RICO-ARGENTINE MINING SITE
WORK ASSIGNMENT CLOSEOUT

**PUBLIC
DOCUMENT**

Dear Mr. Broste:

Attached is the document index for the above-referenced work assignment, which Toeroek has been instructed to close out. The index is organized according to the categories listed by EPA on the "Work Assignment File Content and Checklist" form provided to Toeroek by the Project Officer. A copy is attached for your reference.

EPA has directed Toeroek to close out this assignment by January 31, 2002. Please contact me at 720/898-4107 or kgeraci@toeroek.com and let me know that

- (1) all final deliverables have been received, or
- (2) you need copies of any of the documents listed on the index.

Thanks for your assistance.

Sincerely,

Kevin Geraci
WORK ASSIGNMENT MANAGER

Attachments: Work Assignment File Content and Checklist
WA Index

cc: C. Pokorny, EPA (w/o attachments)
WA File

WA Index

WA	CAT #	SUBCAT #	SERIES #	TITLE	DATE	LOCATION
0029	1	A	0001	WAF- Initiate Work Assignment	09/19/2000	
	1	A	0002	WAF-Work Plan Approval, Amendment No.1	10/27/2000	
	1	A	0003	WAF-Change Period of Performance, Amendment No.2	11/22/2000	
	1	A	0004	WAF-Work Assignment Revision, Amendment No.3	12/22/2000	
	1	A	0005	WAF - Revised Work Plan Approval, Change Period of Performance, Amendment No.4	01/29/2001	
	1	A	0006	WAF-Change Period of Performance, Amendment No.5	04/24/2001	
	1	A	0007	WAF-Change Period of Performance, Amendment No. 6	07/03/2001	
	1	A	0008	WAF-Change Period of Performance, Amendment No.7	10/02/2001	
	1	C	0001	Work Plan	10/09/2000	CBI
	1	C	0002	Revised Cost Estimate	01/11/2001	CBI
	1	H	0001	QA/QC Review Sheet	01/04/2001	
	2	A	0001	Draft PRP Search Report with Map	01/05/2001	Library
	2	C	0001	Transmittal of Draft PRP Search Report with Map	01/11/2001	
	2	C	0002	Transmittal of Verification Form and Progress Report	04/13/2001	
	2	C	0003	Transmittal of Progress Report and Verification Form	05/15/2001	
	2	C	0004	Transmittal of Progress Report and Verification Form	06/15/2001	

WA	CAT #	SUBCAT #	SERIES #	TITLE	DATE	LOCATION
0029	2	C	0005	Transmittal of Progress Report and Verification Form	11/15/2001	
	2	C	0006	Transmittal of Final Report Cover to D. Broste	12/06/2001	
	3	A	0001	Title Search Work Memo	11/09/2000	
	3	A	0002	Letter from D. Toeroek to V. Phillips Re: Stop Work Notification	09/27/2001	
	3	A	0003	Letter from D. Broste to K. Geraci Re: Review of Draft Report & Requesting a Final Cover for Report	12/04/2001	
	3	A	0004	Interview Summary with Dolores County Tax Assessor	10/03/2000	
	5	A	0001	Progress Report	09/30/2000	
	5	A	0002	Progress Report	10/31/2000	
	5	A	0003	Progress Report	11/30/2000	
	5	A	0004	Progress Report	12/31/2000	
	5	A	0005	Progress Report	01/31/2001	
	5	A	0006	Progress Report	02/28/2001	
	5	A	0007	Progress Report	03/31/2001	
	5	A	0008	Progress Report	04/30/2001	
	5	A	0009	Progress Report	05/31/2001	
	5	B	0001	Financial Summary	09/30/2000	CBI
	5	B	0002	Financial Summary	10/31/2000	CBI
	5	B	0003	Financial Summary	11/30/2000	CBI

WA	CAT #	SUBCAT #	SERIES #	TITLE	DATE	LOCATION
0029	5	B	0004	Financial Summary	12/31/2001	CBI
	5	B	0005	Financial Summary	01/31/2001	CBI
	5	B	0006	Financial Summary	02/28/2001	CBI
	5	B	0007	Financial Summary	03/31/2001	CBI
	5	B	0008	Financial Summary	04/30/2001	CBI
	5	B	0009	Financial Summary	05/31/2001	CBI
	5	C	0001	Verification Form	11/16/2000	
	5	C	0002	Verification Form	10/18/2000	
	5	C	0003	Verification Form	01/02/2001	
	5	C	0004	Verification Form	01/17/2001	
	5	C	0005	Verification Form	02/21/2001	
	5	C	0006	Verification Form	03/15/2001	
	5	C	0007	Verification Form	05/21/2001	
	5	C	0008	Verification Form	11/21/2001	

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DOCUMENT CATEGORIES AND SUBCATEGORIES

Category 1: Work Assignment Documents	
	Initial work assignment Statement of Work and amendments
	Acknowledgments of amendment receipt by contractor
	Work plans, revised work plans
	Work plan and POP extension letters and 75% Notification Letters
	Conflict of interest checks
	Work assignment close-out information
	Final work assignment status report log
	Other (PER information, subprocurement information, etc.)
Category 2: Written Products	
	Final report (or draft final report if accepted by EPA as a final document)
	Other written products
	Deliverable transmittal letters
	Other: (health and safety plans, quality assurance project plans, and field operations work plans)
Category 3: Correspondence	
	All work assignment correspondence (to/from subcontractors, vendors, EPA, others)
	Other
Category 4: Reference Materials	
	Copies of reports and data from federal agency files
	Copies of reports and data from state and local agency files
	Reference materials
	Maps, drawings
	Field books, field notes
	Custody forms
	Aerial photographs, other photographs
	Sampling and analysis plans and data
	Microfilm, diskettes, and other
Category 5: Financials	
	Technical Narratives
	Monthly Financial Summary Reports
	PO approval of invoice, vouchers, WAM Invoice Verification Forms (EPA files only)